



January 22, 2021

Honorable Commissioners of the City of
Virginia Beach Development Authority
Virginia Beach, Virginia

Re: Special Meeting January 26, 2021

Dear Commissioners:

On March 12, 2020, Governor Northam declared a state of emergency due to COVID-19. Because of the catastrophic nature of the declared emergency, the City of Virginia Beach Development Authority (the "Authority") has been meeting on a limited basis.

Pursuant to the By-Laws of the Authority dated December 18, 2018, I hereby call a SPECIAL MEETING of the Authority for Tuesday January 26, 2021 at 8:30 a.m. in the Authority's Boardroom at 4525 Main Street, Suite 700, Virginia Beach, Virginia.

This meeting will be by electronic means only via Webex and may be accessed via the attached link:

<https://vbgov.webex.com/vbgov/onstage/g.php?MTID=ed0dafd6a328abb92c7d2c2e4504516f4>

The attached agenda sets forth the business of the Authority to be considered at the Special Meeting.

This Special Meeting will be broadcast on cable TV and www.vbgov.com. Citizens are encouraged to submit their comments to the Authority prior to the Special Meeting via email at vkelly@vbgov.com. In addition to online registration, any member of the public who wishes to make comments during the Special Meeting must also register with Vicki Kelley by calling (757) 385-6449 or contacting her via email at vkelly@vbgov.com prior to 2:00 p.m. January 25, 2021.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa M. Murphy', with a long horizontal flourish extending to the right.

Lisa M. Murphy, Chair

LMM/AWS/csk

Enclosure

cc: Taylor V. Adams, Director, Economic Development
Ronald H. Williams, Jr., Deputy City Manager
Alexander W. Stiles, Senior City Attorney