

CITY OF VIRGINIA BEACH DEVELOPMENT AUTHORITY
December 21, 2021 MINUTES

The City of Virginia Beach Development Authority (“Authority”) held their regular meeting on Tuesday, December 21, 2021, at 8:30 a.m. in the Economic Development Town Center Boardroom at 4525 Main Street, Suite 700, Virginia Beach, VA, pursuant to notice given by the Chair.

Full video of item presentations and discussions can be viewed on our website at the following link – <https://www.yesvirginiabeach.com/vbda>

MEMBERS PRESENT: Lisa M. Murphy, Chair
Joseph Strange, Vice-Chair
David Bernd, Secretary
W. Taylor Franklin, Assistant Secretary
Penny Morgan, Commissioner
Mike Standing, Commissioner
Guenter Weissenseel, Commissioner

ADVISORS PRESENT: Taylor Adams, Deputy City Manager/Director of Economic Development
Alexander Stiles, Senior City Attorney
Kaitlen Alcock, Planning Department
Emily Archer, SGA Planner
Charles Bauman, Senior Business Development Manager
Devin Cowhey, Business Development Manager
Katrina Flowers, VBDA Accountant
Laura Hayes, Business Development Coordinator
Louis Jones, City Council Member
Vicki Kelley, VBDA Clerk
Letitia Langaster, Business Development Manager
Ihsane Mouak, Project Development Manger
Jeffrey Smith, Business Development Coordinator
Svetla Tomanova, Marketing Assistant
Kathy Warren, SGA Manager
Ray White, Business Development Coordinator
Rosemary Wilson, Vice Mayor

REPORTED BY: Taylor V. Adams

RECORDED BY: Vicki Kelley

Chair, Lisa Murphy, began the meeting at 8:35 a.m.

OPEN FLOOR
No Public Speakers

REGULAR MEETING

MEETING MINUTES

1. Approval of Meeting Minutes, November 16, 2021.

MOTION: David Bernd
SECOND: Joseph Strange
APPROVED: 7-0-0

FINANCIALS

2. Katrina Flowers presented financials for September 1, 2021 through November 30, 2021.
 - See video of meeting
 - See presentation attached

CONTRACTS

3. Approval of the 35th Street Public Parking Opportunity, presented by Kathy Warren
 - See video of meeting
 - See presentation attached

MOTION: Taylor Franklin
SECOND: Guenter Weissenseel
APPROVED: 7-0-0

4. Approval of the NAS Oceana Future Base Design – Intergovernmental Support Agreement, presented by Ray White
 - See video of meeting
 - See presentation attached

MOTION: Joseph Strange
SECOND: David Bernd
APPROVED: 7-0-0

BUSINESS PARKS

5. Approval of a variance for street frontage revitalization and sign replacement for Busch Vacuum Solutions in Oceana West Industrial Park presented by Svetla Tomanova.
 - See video of meeting
 - See presentation attached

MOTION: David Bernd
SECOND: Penny Morgan
APPROVED: 7-0-0

6. Approval of a sign variance for Northrop Grumman Systems Corporation at 2701 International Parkway in Oceana West Industrial Park presented by Ihsane Mouak.
 - See video of meeting
 - See presentation attached

Lisa Murphy abstained from voting on this item and the letter of abstention is attached to these Minutes.

MOTION: Penny Morgan
SECOND: Guenter Weissenseel
APPROVED: 6-0-1

7. Setback waiver for 944 Seahawk Circle – Mobile One Courier Services Inc. in Oceana West Industrial Park was deferred.

ECONOMIC DEVELOPMENT INVESTMENT PROGRAM (EDIP)

8. Approval of a Resolution authorizing an EDIP – Part A award in the amount of \$350,000 to IMS Gear presented by Paige Fox.
- See video of meeting
 - See presentation attached

MOTION: Taylor Franklin
SECOND: Joseph Strange
APPROVED: 6-0-1

Guenter Weissenseel abstained from voting on this item and the letter of abstention is attached to these Minutes.

ADMINISTRATIVE INFORMATION

9. No VBDA Priorities.
10. No discussion from the VBDA Members
11. Director’s Report
- Shared appreciation to IMS Gear for continuing to be a permanent part of our business community.
 - Shared the City of Virginia Beach has been named a Global Thought Leader by CBS and presented a video.
 - i. See video of meeting

Chair Lisa Murphy shared appreciation to Taylor and the staff for diligently working hard even through the Pandemic.

RECESS TO CLOSED SESSION

The VBDA moved to recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711(A) of the Code of Virginia (1950), as amended, for the following purposes:

CONTRACTS: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(30). (*Corporate Landing*) (*Princess Anne*)

PUBLICLY HELD PROPERTY: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(3). (*Princess Anne District*) (*Rose Hall*) (*Corporate Landing*)

MOTION: Taylor Franklin
SECOND: Joseph Strange
APPROVED: 7-0-0

Mr. Bernd left during closed session at 9:26am.

RECONVENED INTO OPEN SESSION

CERTIFIED CLOSED SESSION

MOTION: Joseph Strange
SECOND: Guenter Weissenseel
APPROVED: 6-0-0

Chair Murphy adjourned the meeting at 9:46am.



Lisa Murphy, Chair



December 21, 2021

Ms. Vicki Kelley
City of Virginia Beach Development Authority
4525 Main Street, Suite 700
Virginia Beach, Virginia 23462

Re: Abstention/Disclosure Pursuant to Conflict of Interests Act § 2.2-3114(E)

Dear Ms. Kelley:

Pursuant to the State and Local Government Conflict of Interests Act, I make the following declaration:

1. I am executing this written disclosure regarding the City of Virginia Beach Development Authority's discussion and/or vote at its meeting on December 21, 2021, in connection with a variance request from Northrop Grumman (the "Applicant"), whose address is 2700 International Parkway, Virginia Beach, VA 23462, Virginia Beach, Virginia 23452.

2. Willcox Savage is a service provider for the Applicant's landlord and the owner of the above-referenced property, 2700 International Parkway Corporation. I am employed by, and have a personal interest in, Willcox Savage, whose office address is 440 Monticello Avenue, Suite 2200, Norfolk Virginia 23510.

3. The City Attorney's Office has advised me that although I have a personal interest in this transaction, because I do not personally provide services to the Applicant or its landlord, the Act provides that I may participate in the Authority's discussion and vote on this application, upon disclosure of this interest. I have nevertheless chosen to voluntarily abstain from the Authority's consideration of this matter.

Accordingly, I respectfully request that you record this declaration in the official records of the Authority.

Thank you for your assistance and cooperation in this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Lisa M. Murphy'.

Lisa M. Murphy
Chair

LMM/AWS



December 21, 2021

Ms. Vicki L. Kelley
Clerk, Virginia Beach Development Authority
4525 Main Street, Suite 700
Virginia Beach, Virginia 23462

Re: Abstention/Disclosure Pursuant to Conflict of Interests Act § 2.2-3114(E)&(G)

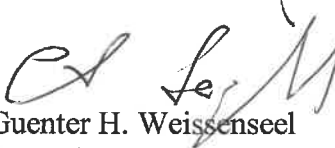
Dear Ms. Kelley:

1. I am executing this written disclosure and abstention regarding the City of Virginia Beach Development Authority's discussions regarding the potential Economic Development Investment Program (EDIP) grant to IMS Gear Virginia, LLC ("IMS Gear").

2. I have a personal interest in IMS Gear, whose address is 489 Progress Lane, Virginia Beach, Virginia 23454; therefore, I will abstain from participating in any discussion related to IMS Gear.

Accordingly, please record this declaration in the official records of City of Virginia Beach Development Authority. Thank you for your assistance in this matter.

Sincerely,



Guenter H. Weissenseel
Commissioner

GHW/AWS/csk