

CITY OF VIRGINIA BEACH DEVELOPMENT AUTHORITY  
January 18, 2022 MINUTES

The City of Virginia Beach Development Authority (“Authority”) held its regular meeting on Tuesday, January 18, 2021, at 8:30 a.m. in the Economic Development Town Center Boardroom at 4525 Main Street, Suite 700, Virginia Beach, VA, pursuant to notice given by the Chair.

Full video of item presentations and discussions can be viewed on our website at the following link – <https://www.yesvirginiabeach.com/vbda>

MEMBERS PRESENT: Lisa M. Murphy, Chair  
William Brunke, Treasurer  
W. Taylor Franklin, Assistant Secretary  
William Brown, Commissioner  
Mike Standing, Commissioner  
Guenter Weissenseel, Commissioner

ADVISORS PRESENT: Taylor Adams, Deputy City Manager/Director of Economic Development  
Dana Harmeyer, Senior City Attorney  
Kathy Warren, SGA Manager  
Kaitlen Alcock, Planning Department  
Emily Archer, SGA Planner  
Charles Bauman, Senior Business Development Manager  
Devin Cowhey, Business Development Manager  
Katrina Flowers, VBDA Accountant  
Laura Hayes, Business Development Coordinator  
Letitia Langaster, Business Development Manager  
Ihsane Mouak, Project Development Manger  
Jeffrey Smith, Business Development Coordinator  
Svetla Tomanova, Marketing Assistant  
Ray White, Business Development Coordinator

REPORTED BY: Taylor V. Adams

RECORDED BY: Vicki Kelley

Chair, Lisa Murphy, began the meeting at 8:30 a.m.

**OPEN FLOOR**  
No Public Speakers

**REGULAR MEETING**

**MEETING MINUTES**

1. Approval of Meeting Minutes, December 21, 2021.

MOTION: Taylor Franklin

SECOND: Mike Standing

APPROVED: 6-0-0

## FINANCIALS

2. Katrina Flowers presented financials for December 2021.
  - See video of the meeting
  - See presentation attached

## CORPORATE PARKS

3. Approval of a Setback Waiver for 944 Seahawk Circle for Mobile One Courier Services Inc. in Oceana West Industrial Park, presented by Letitia Langaster
  - See video of the meeting
  - See presentation attached

MOTION: Guenter Weissenseel

SECOND: William Brunke

APPROVED: 6-0-0

4. Approval of plans and elevations for warehouse expansion of Fortis Solutions Group LLC at 2505 Hawkeye Court in the Oceana West Industrial Park, presented by Ihsane Mouak.
  - See video of the meeting
  - See presentation attached

MOTION: William Brunke

SECOND: Taylor Franklin

APPROVED: 6-0-0

## DOME SITE

5. Approval to Authorize supplemental petition to the City Council to amend the Atlantic Park CDA Ordinance to include the offsite infrastructure costs associated with the project in the amount of approximately \$17,729,147, presented by Senior City Attorney, Dana Harmeyer.
  - See video of the meeting

MOTION: Taylor Franklin

SECOND: William Brunke

APPROVED: 5-0-1

Mike Standing abstained from voting on this item and the letter of abstention is attached to these Minutes.

## ADMINISTRATIVE INFORMATION

6. VBDA Priorities.
  - Commissioner William Brunke asked if there could be a discussion on the employee retention and expansion incentives to address the audit findings
    - i. Director Adams asked if this could wait until our City Attorney Alex Stiles could be present for that conversation
  - Brunke also asked the status of quarterly reports and payment is due from Vanguard Landing.
    - i. City Auditor Lyndon Remias announced that their payment was due on February 14, 2022.
    - ii. Deputy City Manager, Taylor Adams announced that there have been quarterly reports and their initial payment had been received, but there have been no indications their payment would not be made in February.

- iii. Adams also asked if the Board could wait and have the conversation on Vanguard Landing with the City Attorney Present.
    - 1. The Board Members agreed.
  - iv. Chair Lisa Murphy asked if there could be a reminder statement sent out to Vanguard reminding them of their payment being due on February 14, 2022
7. Chair Lisa Murphy announced that Board Member Dorothy Wood was unable to attend today's meeting as she has been under the weather.
8. Director's Report
- Kathy Warren announced the DIP matching grant of up to \$10,000 has been approved for a second round, the name has been changed to Facade Matching Grant and going live today.
  - Taylor Adams thanked the members for their vote on the CDA for Atlantic Park and that 100% of these funds will be going to fund public infrastructure.
  - Taylor Adams announced that Letitia Langaster had been with the City for 5 years and presented her 5-year service pin.

**RECESS TO CLOSED SESSION**

The VBDA moved to recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711(A) of the Code of Virginia (1950), as amended, for the following purposes:

CONTRACTS: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(30). *(District 5)*

PUBLICLY HELD PROPERTY: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(3). *(District 2)*

MOTION: Taylor Franklin  
 SECOND: Guenter Weissenseel  
 APPROVED: 6-0-0

**RECONVENED INTO OPEN SESSION**

**CERTIFIED CLOSED SESSION**

MOTION: Guenter Weissenseel  
 SECOND: Taylor Franklin  
 APPROVED: 6-0-0

Chair Murphy adjourned the meeting at 9:48am.

  
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 Lisa Murphy, Chair



January 18, 2022

Mrs. Vicki L. Kelley  
Clerk, Virginia Beach Development Authority  
4525 Main Street, Suite 700  
Virginia Beach, Virginia 23462

Re: Abstention/Disclosure Pursuant to Conflict of Interests Act § 2.2-3114(E)

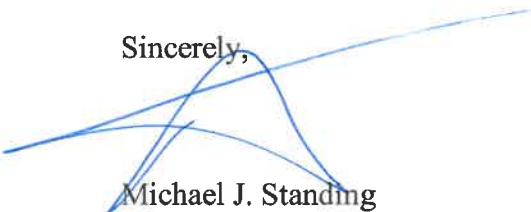
Dear Ms. Kelley:

Pursuant to the State and Local Government Conflict of Interests Act, I make the following declaration:

1. I am executing this written disclosure regarding the City of Virginia Beach Development Authority's discussion and/or vote related to the Dome Site Project and the associated Community Development Authority at its January 18, 2022 meeting.
2. I have a personal relationship with the owners of property located at 324 Virginia Beach Boulevard (the "Property") which may be impacted by the proposed development.
3. Although the City Attorney has advised me that because I do not own the Property, nor have a personal interest as that term is defined by the Act., and although I am able to participate in this transaction fairly and in the public interest, as provided by Virginia Code Section 2.2-3115(I), I am nonetheless electing to abstain from this vote.

Please include this disclosure in the official records of the Development Authority. Thank you for your assistance in this matter.

Sincerely,



Michael J. Standing  
Commissioner

MJS/AWS/csk