



February 2, 2023

Honorable Commissioners of the City of  
Virginia Beach Development Authority  
Virginia Beach, Virginia

Re: Special Meeting February 7, 2023

Dear Commissioners:

Pursuant to the By-Laws of the City of Virginia Beach Development Authority (the "Authority") dated December 18, 2018, I hereby call a SPECIAL MEETING of the Authority for Tuesday, February 7, 2023 at 8:30 a.m. This Special Meeting will be held in the Authority's Boardroom located at 4525 Main Street, Suite 700, Virginia Beach, Virginia.

The attached agenda sets forth the business of the Authority to be discussed at the Special Meeting.

This Special Meeting will be broadcast on cable TV and [www.vbgov.com](http://www.vbgov.com). Citizens are encouraged to submit their comments to the Authority prior to the Special Meeting via email at [eparker@vbgov.com](mailto:eparker@vbgov.com). If you have any questions, please do not hesitate to contact me. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa M. Murphy', with a long horizontal flourish extending to the right.

Lisa M. Murphy, Chair

LMM/AWS/csk

Enclosure

cc: Taylor V. Adams, Deputy City Manager  
Kathy Warren, Deputy Director  
Alexander W. Stiles, Senior City Attorney